# SIS

**Incorporating Camera Coverage Procedures & Data Collection Procedures**

# SIS GREYHOUNDS SERVICE
# **OPERATING STANDARDS**

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## Operating Standards: Track personnel, Camera Operators & Data Collection

All greyhound race and trial meetings must be staged in accordance with the GBGB Rules of Racing.

## Pre-Meeting Activity

Pre-race data should be available for delivery to SIS and subscribers in a timely and accurate format, with the Advance and Final racecard transmitted correctly. In all Final racecards the word 'Final' must be prominently positioned.

The number of non-runners should be minimised, as a consequence of sufficient greyhounds available together with excellent communication between the trainers and the racing office, with suitably allocated reserves where required.

When there are going to be non-runners on the day of a meeting, the racing office should declare these officially, and any subsequent reserves, to the SIS operator in a timely and proscribed manner as in the attached appendix, in order that a thorough distribution of pre-race data amendments can be completed. In all cases a reason for withdrawal must be provided to the SIS operator and over the public address system.

The traps over each distance to be utilised on the day, together with the hare drive and hare rail, should be checked and be in full working order before the race meeting commences. The photo-finish equipment should be checked and in working order before any race meeting commences, and any faults advised promptly to the SIS operator.

## Pre-Race Requirements: Presentation & Parade

The camera operator has a significant amount of checking to undertake before the race meeting, and a separate and updated Standard Operating Procedure is contained within this document. It can be printed separately and laminated as a visual aid within the camera operator's sight.

Unless the weather conditions adversely affect the length of time that greyhounds are on parade, the greyhounds should be on public display at least six minutes before the advertised off time for each race.

The camera operator should commence filming as the greyhounds come out of the paddock.

Once the announcement 'The greyhounds are on parade' is made, the cameraman should have as many parading greyhounds within the broadcast shot as possible, except when they are being introduced by the announcer.

There should be a designated spot on the track where each greyhound is halted and introduced by the announcer. The announcer should specify at least the name of each greyhound, the trap it is running from, the owner, the trainer, and the current racing weight, while it is stationary at the designated position. Close-up camera views of greyhounds being presented to the camera should contain the greyhounds in trap order. The camera operator should zoom in as close as possible on the greyhound being presented, with no other greyhound in the shot.
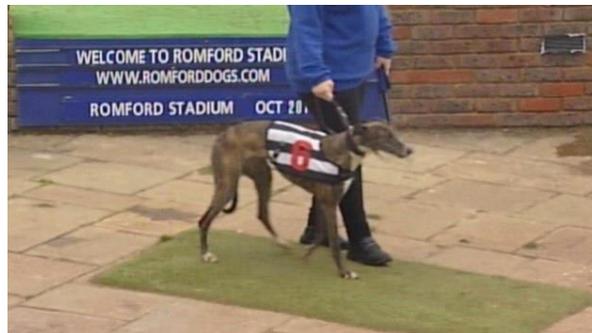


The greyhounds presented for identification at the commencement of the parade should be handled in a professional manner.

The background in view behind the greyhounds on parade should be neat and tidy, with nothing to distract the viewer from the greyhound visuals.

All track signage should be appropriate to the race meeting in question, in good order, with no political messages in view.

Each greyhound parade should involve an orderly progression from the paddock to the traps, with the greyhounds presented to the camera in a timely manner. The greyhound parade should be constantly under the control of the racing office.

The greyhounds should be presented and paraded in trap order from trap 1 to trap 6.

While on parade the greyhound should always be closest to the camera, so that the greyhound is shown on screen, and not blocked from the camera view by the legs of the paraders.

The greyhound handlers on track should be dressed appropriately for the weather conditions and dressed in a uniform manner. The standard dress code for all paraders should include black or dark trousers and black shoes.

The races should go off to the advertised off-times, unless the times are amended under SIS control, or for operational reasons declared by the Stewards of the meeting, such as inclement weather, hare issues etc. It is standard SIS operating procedure to email each racing office with pre-determined delays to specified greyhound races the day before the meeting is due to take place. Any delays requested by SIS on the race day itself will be minimised, and not longer than three minutes.

In the event of a greyhound being withdrawn on parade, or from the traps, the greyhounds should all be returned to the paddock and a postponement of at least ten minutes to the advertised race time declared by the Stewards. During this period, a new betting market will be formed, for the benefit of the off-course subscribers of SIS.

The trap loading staff should ensure that the correct greyhounds are loaded into the correctly numbered traps, with particular care being taken in the event that a vacant trap is involved.

The starter of each race should be dressed appropriately, trained in required duties, and use a flag waved towards the stewards' box to signal that the greyhounds are all facing outwards.

An announcement that the 'hare is on the move' should be audible for each race.

Prior to the start of a long distance race an announcement of the number of bends involved should be made to the paraders, curtain operator and pick-up staff, to prevent anyone stepping onto the track prematurely before the race is complete.

When the race is under way the camera operator should film the event from the starting traps pausing briefly as the winning greyhound reaches the finish line. The camera operator should stop filming as the greyhounds reach the crown of the bend after the winning line.

In the event of a racing incident and the hare is stopped in the interests of safety the camera operator should immediately revert to a view of traps/signage/finish post, whichever is most suitable.

# Greyhound races and outcomes

There should be a minimum of three Local Stewards on duty throughout a race meeting, with at least two in Stewards Box.

A short order of finish consisting of the winner, second and third-placed greyhounds should be announced on the public address system once known.

A full order of finish; sectional places; sectional times; and winning distances should be provided to the  SIS operator (as determined in the attached Data Collection Procedure) for onward transmission to subscribers as soon as the complete race outcome has been determined by the Stewards.

An announcement 'Green Light' shall signify that the Stewards are satisfied that the result of the race is final. This announcement should be made at the conclusion of each race unless a Stewards Inquiry is called.

In the event of a Stewards Inquiry being called into the outcome of a race, this fact should be broadcast over the public-address system, in order that the racegoers, trainers and other interested parties are aware that a delay will be required before a result is declared.

In the event of an indistinguishable photo-finish, the Stewards will announce that they have been unable to determine the outcome via the photo-finish, and that the result is the judgement of the Stewards.

In the event that the photo-finish equipment has failed, this information will be relayed to the racegoers over the public-address system, together with the announcement that the result has been determined by the judgement of the Stewards. Suitable wording should be similar to…"The Stewards have been unable to determine the outcome of the race using the photo-finish equipment and have determined that the order of finish is as follows ….."

The outcome of the Stewards Inquiry into any matter affecting a race result should be relayed to the public as soon as practicable via the public-address system, together with any official race result amendment.

In all races where the winning distance is half a length or less, the Stewards should announce a photo-finish, and check the photo-finish outcome before announcing the order of finish.

In all races, the Stewards must confer and agree the order of finish before making a public announcement of the order of finish.

## Measurement of Competitive Race Outcomes

Data generated from each race will be analysed within SIS and a performance document produced monthly for each track on the SIS service

The performance document will flag up the number and proportion of races that end with a winning distance of 0.5 lengths or less, as well as the total and proportion of races with a winning distance of 2 lengths and less. These distances are a measure of competitiveness in running, influenced by the selection of runners by the racing office and their skill in determining trap allocations as well as current performance over the distance to be run.

## Greyhound Race & Trial Form

Sufficient trial form is required to permit a greyhound to grade onto the track in accordance with the GBGB Rules of Racing as an absolute minimum. To create sufficient form that permits a customer to bet with confidence there are additional opportunities to provide lines of relevant form, as detailed below.

All new greyhounds should have three satisfactory trials or qualifying races over the standard distance before being graded in a race over that distance. Ideally the last trial should be a solo trial, to ensure that the form over the distance is without any kind of intervention by another runner.

Every greyhound in a graded race must complete at least one satisfactory trial or have at least one recent and relevant line of form over the distance it is to race over. Ideally the greyhound should race over the last distance it trialled over, to ensure that the most recent line of form is relevant to distance being raced.

A satisfactory trial is one in which a greyhound has had the opportunity to show its full potential, without involvement of any other greyhound or instance of equipment malfunction. If the greyhound records its Best Recent Time (BRT) in 3 consecutive trials then clearly the form is exposed.

A greyhound being graded in its first race should have shown improvement between its first and final trial.

Any greyhound either knocked over or that has been a non-arrival at the track for any reason must be re-trialled before racing again.

Any greyhound being transferred between trainers at the track must have at least one satisfactory trial over the standard distance before any subsequent race.

There should be a minimum of four different trainers competing in a scheduled six-runner graded race, although the preference is for six different trainers where possible.

There should be minimal races where an owner has two runners in a graded race.

# Racing Office Administration

Any greyhounds that the trainer wishes to be entered into an Open race must be notified to the Racing Office at least 7 days in advance of the event in question.

Any change to the advance racecard and advance trial card must be notified to the Racing Office promptly.

Any discrepancy to the earmark of a greyhound must be notified to the Racing Office before the greyhound trials.

Kennel strength details must be made to the Racing Office by the agreed deadlines each week.

Trainers should notify the Racing Office of any greyhounds running in owners' incorrect names within their kennel.

Trainers should notify the Racing Office of season dates as soon as these are known.

The Racing Office should provide SIS with a breakdown of the kennel strengths available at the track on the 1st of each month. As an absolute minimum, the kennel strength report should contain accurate information on the numbers of greyhounds available to race; the number of greyhounds likely to return to the racing strength; and the number of greyhounds in racing kennels that are waiting to be found a retirement home.

# Sports Information Services

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| **Greyhound Camera Coverage Standardised Operating Procedure (SOP)** | |
| **Please conform to this procedure for every race meeting** | |

| Time | Action |
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| 2 hours before first race, or 1 hour before first trials | 1. Attend racetrack and proceed to rig all cameras, ensuring they are all fully operational and white balanced. Ensure that all cameras are framed appropriately for their purpose. The main camera should be framed and locked off with a wide shot that portrays the racetrack in the best possible light. |
| | 2. Ensure you are able to switch to each camera on the router on both PGM1 and PGM2 outputs to the NOC Network Operations Centre). This can be checked on the monitor next to you. |
| | 3. If there are any technical or operational issues please call NEP Connect Support and NEP NOC as soon as possible to inform them of the issue. NEP Connect Support number 01908 943290. NEP NOC (Manchester) 0161 466 0190 or NEP Connect NEC (Milton Keynes) 01908 943400. |

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| 1 hour before first race | Establish two way communications via the talkback unit to NEP Connect NOC Connect Support declaring that you are present. If NEC do not respond to talkback then please phone them on 01908 943400 to ensure a line-up can commence. Please ensure colour bars are being displayed on the main camera output rather than pictures for the start of the line-up. MCR will tell you when pictures should be returned and the line-up has been complete. |

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| 10 mins before each race | Ensure that you are at your camera position and ready as the greyhounds come out on track. |

## Please ensure that the following camera shots are provided as per the specification below

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| Greyhounds going onto track | A midshot should be provided with all the greyhounds in shot using smooth pans and tidy zooms. |

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| Six minutes to the off - the Greyhound Pre-Race Presentation | At the designated spot on the track; the announcer will introduce each greyhound. A close-up shot, with only the greyhound being spoken about should be shown. As the announcer speaks about each greyhound a smooth pan should follow to ensure the pictures match the audio. An allowance of ten seconds per greyhound is sufficient. |

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| Greyhound Parade | After the pre-race presentation the greyhounds will parade in front of the stand until 1 minute to the off. A midshot should be provided with all the greyhounds in shot using smooth pans and tidy zooms. |

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| Behind the Traps | When the greyhounds go behind the traps, ensure the greyhounds are clearly visible, filling the whole frame of the picture. |

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| During the Race | All the greyhounds should be in the camera shot at all times, unless there are clear stragglers. Stop the camera on the finish line until the greyhounds are seen crossing the line before catching up with the leading greyhounds as they reach the crown of the first bend. |

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| Post Race | The winning greyhound should be followed in shot as a close-up until they go out of view. In the event of a close finish, a group of greyhounds including the likely winner should be followed until the actual winner is announced. |

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| In a race curtailed because of interaction between greyhounds, where a greyhound is prostrate and the race declared a no-race, gently pan the camera away from the incident, to show the podium or the winning post, not the prostrate greyhound. |

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| Between races comply with the schedule of activity agreed with the track management and racing office to include the frequency and timing of normal speed replays; slow motion replays; and any recording requirements |

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| After the last race | 1. After the winning greyhound is out of view, gently zoom out to a wide shot that best portrays the track and lock the camera off. |
| | 2. Use the talkback unit to contact MCR to obtain a "clear" so it can be confirmed there are no services using your pictures. |
| | 3. Once a "clear" has been obtained please turn off the cameras and stow away as appropriate so all equipment is left secure and in a fit state for the next race meeting. |

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| **NOTICE** |
| If any equipment failures or operational issues are found that would inhibit your ability to broadcast a race meeting then please call NEP Connect Support immediately to report the issue so it can be resolved as soon as possible. If you feel the issue causes a high risk that racing will not able to be broadcast then please also make urgent contact with NEP Connect NOC (Manchester) 0161 466 0190 or NEP Connect NOC (Milton Keynes) 01908 943400 and make this very clear. |

## PRE-RACE DATA

| WHAT | WHEN | HOW |
|---|---|---|
| Going/Weather NRs/Vacants/Reserves Abandoned Meetings | **45 MINS BEFORE FIRST RACE** | Racing office ring Data Ops **0161 662 6919** with all details and **Email** Data Ops **sisdataoperations@sis.tv** all details for validation.<br><br>Racing office will then be provided with an Operators dedicated number to ring for all future data elements for that particular meeting. Racing Office to also provide emergency contact mobile. |

## LIVE RACE DATA

| WHAT | WHEN | HOW |
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| Prompts - from Approaching Traps inc Going in, Hare Running and Live Off | **2 MINS BEFORE OFF TIME** | Racing office calls their dedicated Operator on number provided and provides the following prompts over the phone.<br><br>"**Approaching Traps**" and "**Going In**" required when these stages begin<br><br>"**Hare Running**" is required as the Hare is set in motion.<br><br>"**OFF**" is required as soon as the traps open.<br><br>The phone line should remain open until the 1-2-3 result has been passed. |
| Results (1-2-3) | **AS SOON AS CONFIRMED BY THE JUDGE** | The result should be provided over the phone with the following details:<br><br>Winner Trap * (Name)<br>Second Trap * (Name)<br>Third Trap * (Name)<br><br>If distances and winning time are available at this time these should be provided too<br><br>**Please stay on the line to provide Full Order details** |

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| Race exceptions<br>Late Withdrawals<br>Race Delays<br>Void Races | **AS SOON AS CONFIRMED** | Upon confirmation of a Withdrawn runner, contact should be made with the **Operator** immediately.<br><br>Once known, confirm the length of the delay and if there is any revised off times(as usual via our Platform Control Team)<br><br>In the event of a Void Race Contact the Operator to confirm the race has been made void with the reason and if the race will be re-run or not. |

## POST RACE

| WHAT | WHEN | HOW |
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| Full Order of Finish<br>Winning Distances and Times | **AS SOON AS AVAILABLE** | When full order is available contact the operator with positions 1st-6th and provide distances and winning time (if not already provided)<br><br>Full orders can also be emailed to **sisdataoperations@sis.tv** using the report function within Formnet<br><br>Data Ops operator will then return the Starting Prices to Racing Office Op and then confirm any Vacants/Reserves/All Go in the next race |

*any data in reference to a specific runner, the trap number and name should always be used for validation purposes.*

**Any issues contacting your dedicated Operator always call Data Ops 0161 662 6919**